**CURRICULAM – VITAE**

**Sandeep Kumar Soni**

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## CAREER OBJECTIVE:

To work in a challenging and stimulating environment with ample enrich my knowledge and skills in contributing to the growth of the organization.

**PROFESSIONAL SKILLS:**

* Excellent communication and interpersonal Skills.
* An optimistic hard worker, punctual & have good convincing skills committed to

Professionalism

* Good analytical, problem solving, strategic planning, and decision-making skills.
* Highly organized, Work under strict deadline schedules.
* Strategic & Creative Thinking and Planning Ability.

## PROFESSIONAL EXPERIENCE:

**Associated with**

**Organization Godrej & Boyce Mfg. Co. Ltd. Delhi**

Profile Local Area marketing Incharge

Duration 5 months (01/10/13 to 10/02/14)

**Responsibility:**

* To identify sources for improving company’s relationship.
* Organising successful Dealer meets, Carpenter meet, Product launches, Events, etc.
* Increase the customer relations by using Society activation program.

**Associated with**

**Organization Core Soft Solution Rewa** (M.P.)

Profile Client Relationship Executive

Duration 2 year 7 months (07/01/11 to 30/07/13)

**Responsibility:**

* To build relationship with clients over phone and in person if required.
* Participate in team meetings, following up on marketing activity to identify & develop new business opportunities, nurture leads & assist with closing business.

**ACADEMIC DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Year of  passing** | **College/ Board** | **Percentage** |
| High school | 2002 | Maruti Higher Secondary School Rewa | 52 % |
| Senior secondary | 2004 | Maruti Higher Secondary School Rewa | 53 % |
| B.E. (Electronics & Communication Engineering ) | 2009 | Vindhya Institute of Technology Satna | 68 % |
| MBA (Marketing & HR) | 2016 | Vindhya Institute of Management & Research Satna | 67% (aggregate till2nd sem) |

SUMMER INTERNSHIP TRAINING:

Organization: Reliance Cement Company Pvt. Ltd. Maihar M.P.

Duration: 45 days

Topic: Training & Development

**COMPUTER SKILLS:**  
  
 Operating Systems: Windows XP/07.

Others: Microsoft Word, Excel, Power Point.

**PERSONAL DETAILS:**

Date of Birth   1st may 1987

Language English, Hindi

Nationality Indian

Marital Status Single

Gender Male

Address 13/122 Nehru Nagar Rewa M.P.

**DECLARATION:**

I hereby declare that above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Place:**

**Date: (SANDEEP KUMAR SONI)**